



**13th FIG** Symposium on Deformation Measurement and Analysis  
**4th IAG** Symposium on Geodesy for Geotechnical and Structural Engineering

LNEC, LISBON 2008 May 12-15

## **Oral Sessions** - information to the speakers

**Time for oral presentation** is set to **15 minutes** (this includes 3 minutes for questions and speaker change). Speakers should check the Final Program to confirm the schedule for their talks. For the benefit of both the audience and the next speaker, all speakers are kindly requested to adhere strictly to the time limit that otherwise will be enforced by the Session Chairs.

To avoid delays between presentations, **no personal laptops** will be allowed to connect to the PC projector.

**A computer and a projector will be available** in the Symposium Rooms. Only Microsoft Office Power Point (\*.ppt) and Acrobat Reader (\*.pdf) presentations are supported.

For computer presentations, speakers should **provide a copy of their presentation** using a CD-ROM or USB flash card drive, well **in advance** of the presentation schedule. Speakers can also **send, in advance, electronic copies of their presentations** (\*.ppt or \*.pdf formats only) **by email** (measuringchanges@lneec.pt). Please **include the code**<sup>1</sup> of the paper **and the word “presentation”** in the subject of message.

## **Poster Sessions** – information to the authors

Posters should be a maximum of **90cm wide and 120cm tall** (3 feet wide by 4 feet tall). Posters must be prepared using a **portrait** orientation. The supplies to mount the posters on the poster boards will be provided. The **author** must **place the poster** the previous day or before the first session of the presentation day. The **booth** of each poster will be **identified** by the code<sup>1</sup> and title of the paper. The **poster** must be **clearly identified** from the exterior (please include the number of the abstract). The poster will be **returned to the author at the end of the day**, after the last session.

The authors are expected to be **present at** their respective **poster sessions**.

There will be **two independent poster sessions**, on **13<sup>th</sup>** and **14<sup>th</sup>** of May (Tuesday and Wednesday). The authors will be notified, in advance, which day the poster will be presented. The posters will be **displayed in the symposium hall from the morning break until the end of the day**. The **poster session** will be held **after the afternoon coffee break**.

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<sup>1</sup> The code is the number given to the abstract