

TECHNICAL EXHIBITION

Information on stands and exhibitor's requirements

1. PLACE

- Congress Centre of LNEC
Av. do Brasil, 101
1700-066 LISBOA

2. STANDS

The Exhibition will consist of 13 stands.

The Exhibition areas will be the main meeting points outside the technical sessions and the places where coffee will be served during conference breaks.

Stands	N.º of stands available	Cost €
6 m ² (3m x 2m)	2	€ 1 500,00
9 m ² (3m x 3m)	11	+ € 315 (VAT)

Cost of the stands includes:

- White walls within aluminium profiles;
- grey aluminium profiles;
- pavement covered with grey carpet;
- fascia 30 cm high with exhibitors name (lettering" - 1 colour);
- 1 power outlet 220 volts, 60 Hertz (2 pin plug);
- 5 light spots of 100 Watts each;
- 1 table;
- 2 chairs;
- 1 case with lock.

3. APPLICATION AND REGISTRATION

Each stand has an identification number, so that the Exhibitor may designate his preference on the registration form.

The final allocation of stands will be made taking into consideration both the Exhibitor's preference and the date of payment. When bank transfer is used, a copy must also be enclosed.

A receipt and a confirmation letter will be sent to the Exhibitor following the reception of the payment.

4. SAFETY

General safety services in the exhibition areas will be available during the Symposium. Small equipments (portable PC's, etc,) are recommended to be locked in the stand whenever the exhibitor is absent.

The Exhibitor will be responsible for his own licenses and insurance. Furthermore, the Exhibitor will also be responsible for any damage done by this staff to the building.

5. CLEANING SERVICES

Cleaning services will be provided during the Symposium.

6. ELECTRIC POWER

The supply of three-phase energy is possible.

7. SETTING-UP - DISMANTLING

Setting-up: Stands will be delivered to Exhibitors at 8.00am on Friday- 9 May

Dismantling: All exhibition material must be removed from the stands until 6.00pm on Friday – 16 May

8. FURTHER INFORMATION

Any further information should be addressed to:

Organizing Committee

LNEC – Laboratório Nacional de Engenharia Civil

DIEAG – Apoio à Organização de Reuniões

Av. do Brasil, 101 – 1700-066 LISBOA - PORTUGAL

Phone + 351 21 844 34 83 - Fax + 351 21 844 30 14 -
e-mail: formacao@lnec.pt